Archivio storico
per la Sicilia orientale

Editorial guidelines
(Last updated February 2025)

Articles proposed for publication must conform to the following rational rules:

1) **Articles, unpublished and not submitted to the evaluation of other journals**, accompanied by a valid postal address, telephone number, and e-mail address, **must be sent by e-mail to the Journal's Editorial Office (barone@unict.it)** and in hard copy to *Archivio storico per la Sicilia orientale*, Direction and Editorial Office, Piazza Stesicoro 29, 95124 Catania.

2) All texts are submitted anonymously to two Readers; they then pass to the Editorial Committee for examination.

3) Once the article has been accepted, it **must be accompanied by a disclaimer** in which the author grants the journal's Editorial Board the exclusive exercise of all economic exploitation rights over the article, with no space limits and within the maximum time limits recognised by current legislation (currently 20 years) and by all means and technologies currently existing and/or in the future developed. It is therefore understood to include, inter alia, reproduction in any manner or form, communication - including, by way of example but not limited to, also the rights of patrimonial exploitation by means of interactive digital channels (by any means currently known or in the future developed) - and distribution of which the article is susceptible.
Similarly, it exclusively grants the Management the right to translate, reproduce, distribute, communicate the article in any language, in any manner and form, the rights of advertising exploitation, the right to assign to third parties - also through collective management bodies - the rights to which they are entitled on the article, in whole or in part, for any reason whatsoever, etc., without space limits and within the maximum time limits of protection recognised by current legislation and with all modalities and technologies currently known and/or in the future developed.
Once the review process is closed, a new version of the article should be sent to the Editorial board and it should contain **name(s) of author(s), affiliation (university, research centre, etc.), address and phone numbers of the author(s).** Further details about the article are to be clearly indicated as footnote in the first page, using * and ** as reference mark, while for the footnotes through the text make use of the numerical system starting over with number 1 at the beginning of each paper.

4) A concise and factual **abstract** should be included in the article file. Do not exceed 1.000 strokes (including spaces). The abstract should give the salient information on the contents of the article and be expressed in the third person (Example: the authors affirm that...). **The article file should also contain a maximum of 6 keywords in English**. Words selected as keywords should reflect the essential topics of the article and will be used for indexing purposes.

5) **Each article**, including footnotes and references section, **should not exceed 35,000 strokes** (including spaces).

6) Files must be provided in the most common word processing programmes (.doc /.docx / .rtf).

7) **Set-up of the page and quotations -** Use Roman type, *Italic* and **Bold** font. Italics should be used for foreign words that do not yet have everyday use and to stress words or short sentences. In order to emphasize sentences or quotations that are not exactly cited, make use of inverted commas ("..."); for exact quotations use guillemets («...»). At the end of the quotation provide in brackets the references to the specific pages of the source used (73-74), if these are not already specified before. Use inverted commas or apostrophes to indicate quotes within quotes. Lengthy quotations (more than 5 lines) should be separated from the text and have a blank line above and below. As they will be printed in a smaller font, it should be advisable to use it also in the manuscript. Use ellipsis dots in brackets (…) to show omission.

8) **Font Type**

   Text: Times New Roman at a size 12 points, justified, single spacing, paragraph indent 0,5 cm, use automated widow control.

   Title of the article: Times New Roman, size of the text 14, flush left.

   Title of the section: Times New Roman, size 12, bold, flush left, 2 double spacing above and 1 below.

   Title of subsection: Times New Roman, size of the text, flush left, 2 double spacing above and 1 below.

   Page number: Times New Roman, size 10, centered, no indent or frame.

   Footnotes: placed at the bottom of the page, Times, font at size 10 points, one spacing, indent 0,5 cm, numbering sequentially to footnote 1, without references.

   References: Times, font at size 10 points, one spacing, hanging indent 0, 5.

   Heading and footer: Times, font at size 10 points.

9) **Bibliographical references at the end of the text** should be listed without numbering at the end of the text in alphabetical order according to the author's surname and, for each author, in the chronological order of publication of the works (for works by the same author published in the same year, use the indications a, b, c). **In footnotes**, references should be indicated as follows: author's surname + year of publication, p./pp. (e.g.: Croce 1950, p. 32; Gouhier 1926, pp. 34-45). At the end of the text the list of Bibliographical references willappear , where the abbreviation will be indicated, followed by a colon and the full details of the work cited according to the following scansion: name (in full) and surname of the author, title (in italics), publishing house, city year (e.g.: Croce 1950: Benedetto Croce, Una pagina sconosciuta della vita di Hegel, Laterza, Bari 1950). The publishing house must always be indicated.
   In the case of works by 2 or 3 authors, the surnames of all must be given. If there are more than 3 authors, only the first author indicated on the title page followed by et al. In the bibliography all authors must be indicated.
   In the case of editorship, for works in Italian the name of the editor(s) should be given followed by (a cura di). For editions in English or Spanish (ed.) / (eds.); in French (éd.); in German (Hrsg.)

   The bibliographical references should therefore be written according to the rules inferable from the following examples:

   Volume:

   Berengo 1980: Marino Berengo, *Intellettuali e librai nella Milano della Restaurazione*, Einaudi, Torino.

Dato Toscano e Rodanò 1991: Zaira Dato Toscano e Umberto Rodanò, *Il Teatro Bellini di Catania. I progetti e la fabbrica dall'archivio dei disegni di Carlo Sada architetto (1849-1924)*, Maimone, Catania.

Curatorships:

Massafra 1988: Angelo Massafra (a cura di), *Il Mezzogiorno preunitario. Economia, società, istituzioni*, Dedalo, Bari.
Mozzarelli e Olmi 1983: Cesare Mozzarelli e Giuseppe Olmi (a cura di), *La corte nella cultura e nella storiografia. Immagini e posizioni tra Otto e Novecento*, Bulzoni, Roma,
Giarrizzo, Torcellan e Venturi 1965: Giuseppe Giarrizzo, Gianfranco Torcellan e Franco Venturi (a cura di), *Illuministi italiani*, VII: *Riformatori delle antiche repubbliche, dei ducati, dello Stato pontificio e delle isole*, Ricciardi, Milano-Napoli.

Curatorial essay:

If the volume is already included in the Bibliography:
Meriggi 1983: Marco Meriggi, *Corte e società di massa: Vienna 1806-1918*, in Mozzarelli e Olmi 1983, pp. 135-165.

If the volume does not appear in the Bibliography:
Luzzatto 1994: Sergio Luzzatto, *Giovani ribelli e rivoluzionari (1789-1917)*, in Giovanni Levi e Jean-Claude Schmitt (a cura di), *Storia dei giovani*, II: *L'età contemporanea*, Laterza, Roma-Bari, pp. 233-310.

Journal essay
Polsi 1979: Alessandro Polsi, *Per lo studio dei ceti proprietari ottocenteschi: le liste elettorali nel circon-dario di Pisa*, «Quaderni storici» 42, pp. 1101-1125.
[42 refers to the progressive numbering of the issues of the journal and should not be separated from the title by a comma].

Whitcomb 1974: Edward A. Whitcomb, *Napoleon's Prefects*, «The American Historical Review», n. 4, pp. 1089-1118.
[n. 4 refers to the numbering of the issues of the year and should be preceded by a comma].

Volume or article from website:

The same indications are followed as in the case of printed books and articles, with the addition of: text available at: http://www... and the date of consultation

10) **Acronyms and abbreviations**

anastatico	anast.	Edizioni	Ed.	seguente / -i	s., ss.
anno	a.	fascicolo / -i	fasc.	senza data	s.d.
anonimo	an.	figura / -e	fig. /	senza ind. di	s.i.p.
appendice	app.	figg.		senza luogo	s.l.
articolo / -i	art. /	foglio / -i	f. / ff.	senza numero	s.n.
artt.		manoscritto / -i	ms. /	senza titolo	s.tit.
avanti Cristo	a.C.	mss.		sezione / -i	sez. /
busta, / -e	b. /	non numerato	n.n.	sezz.	
bb.		nota del	ndr.	tabella / -e	tab. /
capitolo / -i	cap. /	nota del	ndt.	tabb.	
capp.		numero / -i	n. /	tavola / -e	tav. /
carta / -e	c. /	nn.		tavv.	
cc.		pagina / -e	p. /	tomo / -i	
citata / -o	cit.	pp.		traduzione	trad.
codice	cod.	paragrafo / -i	§ / §§	it.	
collana	col.	pseudonimo		versamento	vers.
confronta	cfr.		pseud	*verso*	*v*
dopo Cristo	d.C.	.		*versus*	*vs*
eccetera	ecc.	*recto*	*r*	volume / -i	vol. /
edizione	ed.	ristampa	rist.	voll.	

11) **Figures, tables and graphs:** they should be embedded into the text and allow further editing. Captions shall be set in Times New Roman, body 9 italics, left aligned.
The table shall be set in Times New Roman, body 8 or 9, header at the top: italic, with black thread above and below (see example).

Table 3 – Distribution in %

	Maschi	*Femmine*	*Totale*
Abcde	48,1	44,1	46,1
Fghi	44,7	44,3	44,5
Lmno	7,2	11,6	9,4
Totale	100	100	100
N	1.153	1.208	2.361

12) **Accents**: Italian words ending with the accented letter "e" generally have the acute accent (perché, poiché, affinché, né, sé, etc.), except for the third person singular of the present of the verb essere (è), some common nouns (bebè, caffè, tè, cioè, etc.) and some proper nouns (Noah, Joshua, Moses, etc.). You must always use È (accented capital letter) and not E' (apostrophe capital letter).

13) **Punctuation:** Spaces must never be left before the following punctuation marks: . (full stop) **,** (comma) **:** (colon) **;** (semi-colon) **!** (exclamation mark) **?** (question mark) **"** (closed English inverted commas) **»** (closed inverted commas).
However, spaces must always be left after these punctuation marks: dashes: there are three types: short dashes (-), middle dashes (–), and long dashes (—). Short dashes should be reserved for compound words, e.g.: "historical-critical analysis", or for numbers, e.g.: "in the years 1970-80", "pp. 46-47", "pp. vii-viii", 'pp. XV-XVI', etc. (short hyphens should never be preceded or followed by spaces).
Middle hyphens, on the other hand, should be used for incidental sentences, i.e. to open a sort of parenthesis in the text, and in this case there must always be a space before and after the hyphen (e.g.: «You see doctor – said the patient – today on my way to you»); middle hyphens may also be used to indicate the minus sign.
Long hyphens, on the other hand, must not be used.