

EDITORIAL RULES FOR SUBMITTING AN ARTICLE

Acceptance process

The papers submitted for publication are evaluated by a two-step process:

1. An initial evaluation by the Editor-in-Chief and members of the Editorial Board;
2. Having passed this first stage, the paper is submitted for evaluation by peer reviewers identified by the Editor in consultation with members of the Editorial Board and the Scientific Committee, based on criteria of thematic consonance. This stage of evaluation is done double-anonymously.

The article must be sent in Microsoft Word© and should normally have a maximum length of 60,000 digits in (spaces included).

It must contain:

- article's full title;
- reference list;
- abstract in Italian (max 750 digits, not included in the word count), independently of the language of the article.

The article must be already anonymized for the peer review. Authors' name must be replaced with "XXXX". Instead, the details of all authors must be entered in the appropriate fields on the publisher's portal during the proposal submission process, here: <https://journals.francoangeli.it/index.php/sr/about/submissions>

Text

Font: Times New Roman, 10,5 pt.

Single-spaced

Footnotes

Font: Times New Roman, 8 pt.

Single-spaced

Footnotes are to be introduced only if necessary to the document. They must be placed at the end of the page and finish with a full stop.

Figures and tables

Figures and tables must not exceed the following size: cm. 12x18,5.

Please add number and a title with a legend and caption to each figure and/or table.

Figures must be in black, white or grey and in *.tif, *.jpeg or *.gif format and sent as separate files.

Charts must be provided in Microsoft Excel© format.

Tables' content

Tables must contain further information than the one presented in the text and not simply illustrate the data provided.

In-text citations

In each citation, follow the author-date method. This means that the author's last name, the year of publication for the source and the page number(s) should appear in the text (see example) and a complete reference should appear in the reference list at the end of the paper.

(Author's last name, year of publication, page) (Ang, 1991; tr. it., 1998, p. 45).

Reference list

Position: at the end of the article.

Font: Times New Roman, 10 pt.

Single-spaced.

Texts must follow an alphabetical order based on the authors' last name.

When two or more works by the same author are referred to, use the author's name for all entries and list the entries by the year (earliest comes first: 1999, 2005, etc.).

If using more than one reference by the same author published in the same year, organize them in the reference list alphabetically by the title of the article or chapter. Then assign letter suffixes to the year (1992a, 1992b, etc.).

To distinguish books, essays in books and articles in journals, follow the examples:

- books: N. Last name (year of publication), *Title*, City, Publisher.

Example:

M. Buchanan (2007), *The Social Atom*, New York, Bloomsbury Press; tr. it., *L'atomo sociale. Il comportamento umano e le leggi della fisica*, Milano, Mondadori, 2008.

- essays in books: N. Last name (year of publication), *Title of the essay*, in N. Last name, *Title of the book*, City, Publisher, pages.

Example:

G.F. Bishop (1992), *Qualitative Analysis of Question-Order and Context Effects: The Use of Think Aloud Responses*, in N. Schwarz e S. Sudman (eds.), *Context Effects in Social Psychological Research*, New York, Springer.

- articles in journals: N. Last name (year of publication), «Title of the article», *Name of the journal*, year, number, pages.

Example:

P. Hedström, R. Swedberg (1996), «Rational choice, empirical research, and the sociological tradition», *European Sociological Review*, XII, 2, pp. 127-46.

When citing electronic sources, please do not underline or use inverted commas, bold or italics. Specify the whole website.

Example:

<http://www.istat.it>.